



To: Executive Councillor for Strategy:
Councillor Tim Bick

Report by: Chief Executive, Director of Customer and
Community Services, Director of Environment and
Director of Resources

Relevant scrutiny Strategy and Resources 20 January 2014
committee: Scrutiny Committee

Wards affected: All Wards

Strategy and Resources – Strategy Portfolio Revenue and Capital Budget Proposals - 2013/14 to 2017/18

Key Decision

1. Executive summary

Revenue and Capital Budgets

- 1.1 The following report details the budget proposals which relate to this portfolio that are included in the Budget-Setting Report (BSR) 2014/15 to be considered at Strategy & Resources Scrutiny Committee on 20 January 2014.
- 1.2 This report also includes any recommendations concerning the review of charges, project appraisals and capital re-phasing / funding for schemes in the Capital & Revenue Projects Plan for this portfolio.

2. Recommendations

The Executive Councillor is recommended to:

Capital:

- a) Seek approval from the Executive to fund the additional spend of £3k in 2013/14 from the Climate Change Fund, as detailed in Appendix C.

3. Background

- 3.1 The overall BSR to Strategy & Resources Scrutiny Committee on 20 January 2014 will include a review of all the factors relating to the overall financial strategy that were included in the Mid-Year Financial Review (MFR) 2013, considered at Council on 24 October 2013.

- 3.2 Further work may be required on detailed budgets therefore delegation to the Section 151 Officer will be sought from Council for authority to finalise changes, for example those relating to technical adjustments to departmental administration, support service and central costs, in accordance with the CIPFA Service Reporting Code of Practice for Local Authorities (SeRCOP).

Budget Proposals

- 3.3 Council will consider budget proposals at its meeting on 27 February 2014. Detailed proposals are included in the appendices listed on the table below.

Appendix	Proposal Type	Included
A	Scale of Fees & Charges	x
B	Budget Proposals	✓
C	Capital & Revenue Projects Plan re-phasing / funding	✓
D	Project Appraisals	x

Capital

- 3.4 Appendix C shows the latest position against the 2013/14 Capital & Revenue Projects Plan at November 2013 for projects within this portfolio, with variances explained in detail in the accompanying notes.

4. Implications

All budget proposals have a number of implications. A decision not to approve a revenue bid will impact on managers' ability to deliver the service or scheme in question and could have staffing, equal opportunities, environmental and/or community safety implications. A decision not to approve a capital or external bid will impact on managers' ability to deliver the developments desired in the service areas.

Implication		Comment
a	Financial	Financial implications of budget proposals are summarised in the Budget-Setting Report 2014/15.
b	Staffing	See text above.
c	Equal Opportunities	Equality Impact Assessments have been conducted on all budget proposals where there is a significant service change proposed and, where relevant, will be reported to each Scrutiny Committee. A consolidated Assessment for the Council's Budget Setting Report will be submitted to the Executive at its meeting on 23 January 2014.
d	Environmental	Where relevant, officers have considered the environmental impact of budget proposals which are annotated as follows: <ul style="list-style-type: none"> • +H / +M / +L: to indicate that the proposal has a high, medium or low positive impact. • Nil: to indicate that the proposal has no climate change impact. • -H / -M / -L: to indicate that the proposal has a high, medium or low negative impact.
e	Budget Consultation	Details of the results of the 2013 survey can be found on the internet at: http://alturl.com/h9jgw
f	Community Safety	See text above.

5. Background papers

These background papers were used in the preparation of this report:

- Mid-Year Financial Review (MFR) 2013
- Budget Papers 2014/15

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Authors' Name: Linda Thompson, Julia Hovells, John Harvey
Authors' Phone Number: 01223 – 458144, 01223-457822, 01223 – 458143
Authors' Email: linda.thompson@cambridge.gov.uk
julia.hovells@cambridge.gov.uk
john.harvey@cambridge.gov.uk

2014/15 Budget - General Fund Proposals

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Reference	Item Description	2013/14 Budget £	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	Contact	Climate Effect Rating
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External Bids

Strategy & Resources - Strategy Services

X3475	Cancellation of funding for District Heating System pilot	(25,000)	(50,000)	0	0	0	Andrew Limb	-H
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Project work to date has shown that the business case has not been proved for this project which allows us to return the funding allocated in the 2013/14 budget round [Funded from New Homes Bonus].

X3482	Contribution to Keep Cambridge Moving Fund	25,000	1,063,860	0	0	0	Andrew Limb	Nil
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The "Keep Cambridge Moving" Fund is a 25 year commitment to traffic management in Cambridge. Current budget proposals, together with sums agreed in the Mid Year Financial Review, represent a total investment of £1.5m
[Linked to C3448]

Total External Bids in Strategy & Resources - Strategy Services

0	1,013,860	0	0	0
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Total External Bids

0	1,013,860	0	0	0
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2014/15 Budget - General Fund Proposals

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Non-Cash Limit Items**Strategy & Resources - Strategy Services**

NCL3495	Repairs & Renewals funds no longer required on creation of a shared service for CCTV	(82,000)	0	0	0	0	0 Martin Beaumont	Nil
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Returning the surplus balance of Repairs & Renewals (R&R) funds following the creation of a CCTV Shared Service with another local authority.

Total Non-Cash Limit Items in Strategy & Resources - Strategy Services

(82,000)	0	0	0	0
(82,000)	0	0	0	0

Total Non-Cash Limit Items

2014/15 Budget - General Fund Proposals

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PPF Bids

Strategy & Resources - Strategy Services

PPF3353	Enhanced hours for the Neighbourhood Resolution Panel Co-ordinator and training provision for volunteers, Safer Communities		8,300	0	0	0	Lynda Kilkelly	Nil
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In order to deliver on the turnaround time target for the completion of the panel process for each case, and to replenish the pool of volunteers, it is proposed to increase the hours of the co-ordinator post from 18.5 to 22.5 hours and to run a new volunteer training programme.

Total PPF Bids in Strategy & Resources - Strategy Services

8,300	0	0	0
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Total PPF Bids

8,300	0	0	0
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2014/15 Budget - General Fund Proposals

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Revised Budget

Strategy & Resources - Strategy Services

RB3277	Minor Salary and Supplies and Services Savings	(10,200)	0	0	0	0	Antoinette Jackson	Nil
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Savings on salary budget and subscriptions.

RB3279	One-off savings from the Corporate Strategy Administration Budget	(15,500)	0	0	0	0	Andrew Limb	Nil
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One-off savings arising from underspends to various administrative budgets in the Corporate Strategy service including temporary staff costs, printing and stationery budgets.

RB3280	One-off, revised budget savings from Corporate Marketing cost centre	(15,400)	0	0	0	0	Ashley Perry	Nil
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One-off savings from the Corporate Marketing cost centre arising from spending less on training officers in public speaking, community engagement and communications skills, producing more communication electronically and reductions in other administrative budgets.

RB3283	One-off savings from the Corporate Policy budget	(10,000)	0	0	0	0	David Kidston	Nil
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In-year savings from two elements of the Corporate Policy cost centre: savings on the staffing budget due to a vacancy during the first quarter of the year; and from the corporate budget for interpreting services, which has been underspent reflecting lower levels of demand in recent years.

RB3284	One-off contribution to savings resulting from the installation of solar thermal technology at Abbey Pool	(12,000)	0	0	0	0	David Kidston	Nil
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This savings proposal covers the energy savings anticipated from the installation of solar thermal panels at Abbey Pools this year. A payment of a further £3,000 is expected from the Government later in 2013/14 for the Renewable Heat Incentive (RHI) income.

RB3422	Central Budget for Maternity Costs	70,000	0	0	0	0	John Harvey	Nil
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There is a central budget provision of £168k which meets the salary costs of staff on maternity leave. Spending against this provision is, by its nature, difficult to anticipate but the spending in 2013/14 is anticipated to exceed budget. The revised estimate and this bid have been based on staff currently on maternity leave. Note that service budgets are used to meet the temporary costs of staff cover.

RB3465	Anticipated underspend on CCTV budget in 2013/14	(36,500)	0	0	0	0	Martin Beaumont	Nil
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2014/15 Budget - General Fund Proposals

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Revised Budget

It is anticipated that there will be an underspend on CCTV budget in 2013/14 due over a wide range of cost types, including posts not being filled immediately.

Total Revised Budget in Strategy & Resources - Strategy Services

(29,600)	0	0	0	0
(29,600)	0	0	0	0

Total Revised Budget

2014/15 Budget - General Fund Proposals

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Savings

Strategy & Resources - Strategy Services

S3281	Ongoing savings from the Corporate Marketing cost centre	0	(5,200)	(5,200)	(5,200)	(5,200)	Ashley Perry	Nil
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Ongoing savings from the Corporate Marketing cost centre due to reductions in the temporary staff budget and publicity budget arising from increased electronic rather than printed communication.

S3282	On-going savings from the Corporate Policy budget	0	(10,000)	(10,000)	(10,000)	(10,000)	David Kidston	Nil
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On-going savings from two elements of the Corporate Policy cost centre: the budget for consultants and professional fees, which has been underspent in recent years; and the corporate budget for interpreting services, which has been underspent following the negotiation of a more favourable contract.

S3438	Minor Salaries and Supplies and Services Savings	0	(11,700)	(11,000)	(10,200)	(10,200)	Antoinette Jackson	Nil
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Savings on salary budget and subscriptions.

Total Savings in Strategy & Resources - Strategy Services		0	(26,900)	(26,200)	(25,400)	(25,400)		
Total Savings		0	(26,900)	(26,200)	(25,400)	(25,400)		

2014/15 Budget - General Fund Proposals

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Service Reviews

Strategy & Resources - Strategy Services

SR3350	General Fund Safer City Community Safety Grants Saving	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	Lynda Kilkelly	Nil
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Saving identified in Safer City Community Safety Grants where demand is anticipated to be less going forward.

SR3427	Shared CCTV Service with another neighbouring Local Authority	0	29,000	(75,000)	(75,000)	(75,000)	Paul Necus	Nil
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Shared CCTV Service with another neighbouring Local Authority

Total Service Reviews in Strategy & Resources - Strategy Services

(20,000)	9,000	(95,000)	(95,000)	(95,000)
(20,000)	9,000	(95,000)	(95,000)	(95,000)

Total Service Reviews

Strategy & Resources Scrutiny Committee / Strategy Portfolio

2013/14 Capital Budget Position

Capital Ref	Description	Lead Officer	Original Budget 2013/14	2013/14 Budget as at November 2013	2013/14 Spend to the end of November 2013	Anticipated Spend December 2013 to March 2014	Anticipated Variance	Re-phase Spend	Forecast Over / (Under) Spend	Comments
			£000	£000	£000	£000	£000	£000	£000	
SC543	Voltage Optimisation Roll-out	D Kidston	0	33	36	0	3	0	3	Project completed. Overspend of £3k will be financed from the Climate Change Fund.
Total Projects			0	33	36	0	3	0	3	

Total for Strategy Portfolio			0	33	36	0	3	0	3	
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